

Speech therapy data collection pack

Original trial, sample/context and review records; define the rule before counting. therapycrm.io

1. Individual trial or probe record

Goal / plan version Purpose: probe or teaching

Activity / partner / language / observation window

Target response and one eligible opportunity

Access supports available; response-support codes

Outcome codes and exclusion / declined / missing rule

Trial observations

Opportunity	Outcome code	Response support	Context / exclusion note

Eligible observed count

Excluded / unobserved count

Keep independent and response-prompted categories separate. Zero eligible observations = not calculated. Do not infer mastery.

2. Sample, context or group record

Goal / plan version and observation source

Activity / partner / languages / modes / access

Sample duration / unit / approved record location

Transcription or scoring convention; exclusions and limitations

Context and sample entries — one client per exported record

Context / date	Defined unit / raw count	Supports	Source / limits

If MLU is used: words or morphemes, utterance boundaries and eligible sample count

No test items or norms supplied. Different contexts, languages or support rules may prevent comparison.

3. Summary, clinical note and review

Named outcomes and denominators

Outcome category	Numerator	Eligible denominator	Conditions / exclusions

Independent / prompted summaries and uncaptured information

Source-labelled clinical interpretation by responsible SLP

Review question / next action / owner / review date

Approved source record reference and author / sign-off

Check totals against the trial log. Do not mix group attendance with individual opportunities. Review exports for other clients' information.